

EXECUTIVE SUMMARY
For
NATIONAL ASSOCIATION OF STATE CHIEF ADMINISTRATORS
2000 AWARD FOR CREATIVE EXCELLENCE PROGRAM
GOVERNMENTAL TECHNOLOGICAL APPLICATIONS CATEGORY

The State of Ohio, Department of Administrative Services (DAS) respectfully submits this application for your consideration. The software application offered for your review is the Fleet *Ohio* program, administered by the Department of Administrative Services (DAS), General Services Division, Office of Fleet Management.

The software, affectionately known as Fleet *Ohio* by all state agencies, is actually Peregrine Systems' Fleet Anywhere. Fleet *Ohio* replaced a mainframe based fleet information system that had been in existence since 1985. Fleet *Ohio* brought the state's fleet managers into compliance with Y2K initiatives and provides them with a sophisticated, Internet-enabled, fleet application.

Navigating Fleet *Ohio* is more user friendly, with a state-of-the-art graphical user interface and vast improvements in data entry, data collection, data manipulation and adhoc reporting. These advanced features and the ease of use allows fleet users to manage the state's fleet in a cost-effective and efficient manner.

Fleet managers statewide use Fleet *Ohio* to maintain their vehicle inventory, monitor preventative maintenance, process work orders, track costs and increase accountability on their equipment and fuel use. The Office of Budget & Management relies on Fleet *Ohio* to obtain data for the Comprehensive Annual Financial Report.

End users access Fleet *Ohio* using TCP/IP via the Ohio Data Network Ethernet (the State of Ohio's WAN). The data resides in an Oracle 8 database running on the Windows NT operating system. The database server is a Gateway ALR 8000 Server with mirrored drives, a Raid-5 Array, dual 333 MHz Pentium II CPU's 512 MB RAM/512K Cache and Six (6) 9.1 GB Fast Wide SCSI Hard Drives. The Application Server is running the Windows NT operating system on a Gateway E-5200 with dual 333 MHz Pentium II CPU's 256 MB RAM, a 9.0 GB 10K SCSI Hard Drive and a second 6.4 GB IDE Hard Drive.

Also submitted for your review are letters of endorsement from agency fleet managers. The Fleet *Ohio* program is administered by Leilani Napier, Administrator of the Office of Fleet Management. Leilani can be reached at (614) 466-6607 or via e-mail at leilani.napier@das.state.oh.us. The database and application servers are managed by Shane Harding. Shane can be reached at (614) 466-6607 or via e-mail at shane.harding@das.state.oh.us.

WRITTEN JUSTIFICATION
For
NATIONAL ASSOCIATION OF STATE CHIEF ADMINISTRATORS
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A. The Office of Fleet Management, within the General Services Division of the Department of Administrative Services, provides a statewide on-line fleet management system, Fleet *Ohio*, to our customer agencies, that offers vehicle inventory tracking, vehicle utilization analysis, operating cost analysis and management information reports. Fleet *Ohio* replaced a mainframe based fleet information system that had been in existence since 1985. Fleet *Ohio's* superior features, greater capabilities and unlimited flexibility allows the Office of Fleet Management to provide customers with state-of-the-art technology that far surpasses the old mainframe based system.

B. The savings benefit realized by state agencies is difficult to show in an actual savings calculation. Users spend less time entering data and spend more time managing their fleet. A well-managed fleet is more cost effective in terms of maintenance expenses and in terms of less downtime for the drivers.

Fleet *Ohio's* graphical user interface allows users to move easily around the program, performing multiple entries at one time, saving data entry time. The system Fleet *Ohio* replaced restricted users to one entry at a time, making data entry a cumbersome, time consuming process. Fleet *Ohio* allows for the electronic upload of fuel transaction data, eliminating all manual data entry of fuel transactions. Approximately 1,000,000 fuel transactions a year were manually entered into the old system. Fleet managers statewide were relieved of hours and hours of data entry time. Fleet managers now have more time to effectively manage their fleet as opposed to entering data.

C. Fleet *Ohio* replaced a system that did not track preventative maintenance, vehicle warranty information, downtime or operating costs. Fleet managers had to develop separate programs on the side to manage and track this type of information or they didn't track it at all. Fleet managers now have a state-of-the-art program that allows them to track costs and increase accountability on equipment and fuel use. The State of Ohio currently has approximately 7,000 vehicles in Fleet *Ohio*. Managing these vehicles effectively is a cost savings to the agencies that own them and in the end, a cost savings to the taxpayers of Ohio.

D. On behalf of the State of Ohio, the Office of Fleet Management is often called upon to share information, statistics and reports with constituents in local governments

and other states. Prior to using Fleet *Ohio* is a valuable tool in retrieving statewide data in a timely manner. Data can be manipulated to provide reports that enable us to respond to informational or statistical requests.